

SICO CN Membership Meeting

Location: BCMW, Centralia, IL

Thursday, March 5, 2020

Meeting Minutes

Welcome and Introductions:

Sue Castleman, SICO CN president, opened the meeting and welcomed all who were in attendance. The following people were present: Renee Kindle, SDC; Monica Cruthird, SDC; Sue Castleman, BCMW; Deb Little, MISI; Camille Dorris, SICH; Dorian Heimbach, SICH; Anna Margrum, The Women's Center; Peggy Russell; Margaret McKenzie, FCC; Bridgett Holder, FCC; Cathy Feltner, ERBA; Jessica Pauley, ERBA; Jennifer Orban, SHPA; Matt Robbins, SWAN; Danny Thomas, Light the Way; Shirona Vaughn, Fifth Street Renaissance-Belleville; Ticorral Tolliver, DHS-ESG; Susan Mayberry, WADI; Britta Smith, Doorways-St. Louis MO; Tammy Chmielewski, BCMW; Jennifer Harnish, BCMW; Andrea Stephen, The Women Center; Rebecca Sudduth, St. Louis VA; Wally King, Bethany Village; Robert Schroeder, Western Egyptian; Pat Sawyer, IMC; E. Jeannine Woods, Cairo Women's Shelter.

Approval of Minutes:

The minutes of the January 10, 2020 meeting were reviewed. Wally King made a motion to approve the minutes. It was seconded by Camille Dorris, minutes were approved.

Treasurer's Report: Peggy Russell explained the treasurer's report. The balance on hand as of 12/31/19 was \$9,891.67. We received ten 2020 membership due fees in January and two in February. January receipts totaled \$1,125.00 and February receipts totaled \$250.00. No January disbursements. Total Disbursements February was \$26.77 to reimburse BCMW for cookies for Annual meeting. Balance on hand is \$11,239.90. Peggy asked about paying for 2020 Supportive Housing Dues in the amount of \$100 and if there were any bills for the street outreach for the homeless count. There were no bills for street outreach. Jennifer Harnish made a motion to pay the Supportive Housing dues for 2020 in the amount of \$100, second by Rob Schroeder; motion approved. Matt Robbins made a motion to approve Treasurer's Report, second by Dorian Heimbach, Treasurer's Report was approved.

Sue introduced Ticorral Tolliver, grants manager for DHS-ESG from Springfield. She discussed some items on Emergency Solutions Grant (ESG) and the fiscal side of the program. She handed out some handouts. She discussed the EDF (Expenditure Document Form), EST (Emergency Solutions Tracking System), PFR (Periodic Financial Report), Gata Budget (Grant Accounting Transparency Act) and how it all works together. All expenditures need to be reasonable, necessary and allowable. She discussed putting down the right line items in the systems. When the quarterly and all reports for ESG program are due. She went over the budget and rollover

process. Ticorral stated you can call her if you have any questions. Any program questions send email to Sue by end of next week so when they get a response it can be sent to everyone.

Shironda Vaughn of Fifth Street Renaissance, gave an overview of her housing assistance program. She covers the southern and western areas; her supervisor covers the northern area. Their agency serves 52 counties along central and southern Illinois. She gave out handouts on her program. Britta Smith, of Doorways explained about their agency and the connection with Fifth Street Renaissance, which is a sub-recipient. They work with individuals that are HIV positive. If you know of people that are willing to relocate, submit a client data sheet.

Committee Reports:

HMIS: No report.

Child/Youth Education: No report.

Public Education: Rob said let him know if you have something to put on the website. You can email him at housing@weeoc.org or call him at 618-965-3193. The website is sicocn.org. The website has minutes, committees and anything required for our funding.

Membership: The contact list was sent around for updates of agencies. The ones in blue have paid their dues. Anyone not getting emails should contact Dorian so she can update her list.

Program Evaluation: It is that time of the year. We have not heard anything from our last evaluation of HUD funded grants. We may have to plan for additional information, we can pull from HMIS or systems comparable to the HMIS. We need to evaluate ESG. We have more than just HUD funded grants we have to evaluate. We have changes coming up and we have hopes by next meeting we can tell you so that you know what we are going to do.

Coordinated Entry: Still need to have a meeting. Have meeting in April, changes to be implemented.

New Business:

PIT Homeless Count Discussion: Information sent to LeAnn. We will send a report out once we get it. If you haven't sent the PIT information, do it now and send it to Camille.

Collaborative Applicant: Linda will not be the collaborative applicant as of June 30th. Deb Little will be collaborative applicant and she will start July 1.

ESG Rapid-Rehousing Standardization Discussion: Ticorral talked a little bit about standardization. We need to strengthen ESG policy, which we talked a little bit about it at the planning meeting.

Expenditures of Funds ESG/HP: Linda as lead will be sending information to DHS by Friday for ESG of the grantees we are funding. Within our board meeting we voted on staying with the

same grantees. Another agency was inquiring about funding but at this time we will stay with same agencies. We will look closely at grantees and get a better look at spending right now to determine what we will do. A report form of agency spending with a cutoff date of March 13 and due March 16. We will get this in writing in the agencies. We need an at a glance form to see where everybody is spending so we can work with agencies in the spending of the funds. We will put in writing of what is needed.

Linda will also be sending out information on the Homeless Prevention grant. We have all 27 counties covered. Each of the 27 counties will be allocated the same funding amount. The board voted to keep the same grantees. All community action agencies will receive funding along with SWAN. This year will be staying with the same grantees.

Old Business:

2019 NOFA: We have gotten awarded for Tier I. Tier II will come out this week or next.

Letters of Intent 2020 NOFA: Anybody put in intent letter for new HUD funding 2020 NOFA, not turned in yet, they are accepting it now. Linda has received most of the letters. We will have a meeting to review. Sue went over the agencies that are applying for funding.

Updates and Announcement:

Southern Illinois Coalition: Camille stated they have openings in their housing units. They do look at the Coordinated Entry system. They are looking for referrals to fill those units.

Jessica Pauley, ERBA – Southern Central Continuum: SHPA is putting on a day training for trauma informed care at Lakeland College.

Migrant Council: They are looking for a grocery store in Centralia that will accept the Migrant Council vouchers. They are looking for applicants for their CSBG scholarship.

Jackson County Housing: They have 35 vouchers available.

Next meeting will be held on May 7, 2020 at Crosswalk in West Frankfort.

Wally King made a motion to adjourn, seconded by Matt Robbins.