

SICOCN Membership Meeting

Location: Crosswalk Community Action Agency, West Frankfort, IL

Thursday, September 5, 2019

Meeting Minutes

Welcome and Introductions:

Sue Castleman, SICOCN president, opened the meeting and welcomed all who were in attendance. The following people were present: Tonita Brown, Shawnee Development Council, Inc.; Renee Kindle Shawnee Development Council, Inc.; Sue Castleman, BCMW; Peggy Russell; Jennifer Orban, SHPA; Sarah Settles, Women's Center; Angela Winter, WADI; Paul McKnight, Light the Way; Jennifer Harnish, BCMW; Patricia Sawyer, IMC, Angel Wilson, Good Samaritan; Wally King, Bethany Village; Andrea Stephen, The Women Center; Jeannine Woods, Cairo Women's Shelter; Ashton Madsen, Family Counseling Center Inc.; Maggie McKenzie, Family Counseling Center Inc., Robert Schroeder, Western Egyptian; Bethanne Chance, Crosswalk; Johna Schullian, Regional Office of Ed #21; Matt Robbins, SWAN; Jen McArthy, Lifeboat; Camille Dorris, SICH; Deb Little, MISI; Becky Boren, Crosswalk.

Approval of Minutes:

The minutes of the July 11, 2019 meeting were reviewed. Rob Schroeder made a motion to approve the minutes. It was seconded by Wally King. All were in favor; minutes were approved.

Treasurer's Report:

Treasurer, Peggy Russell reported that the balance on hand as of 6/30/19 was \$6,191.67. There were no receipts or disbursements. Two bills received need to be paid. Letterhead for the Continuum - \$150 to reimburse BCMW. Letterhead will be used for mailings to encourage participation. Invoice for \$175 from LeAnn on Excel state consolidation plan. Matt Robbin made a motion to approve bills, second by Jeannie Woods, motion approved. Jenny McArthy made a motion to approve Treasurer's Report, second by Jeannie Woods. All were in favor; Treasurer's Report was approved.

Committee Reports:

HMIS: No Report. Deb Little stated data quality reports being prepared next week. We need to reconvene Coordinated Entry Committee. Evaluation – some changes and how it will work. New Committee can be decided in November. Discussion of Coordinated Entry and VI-SPADT. We will wait until November to come up with committees for data quality and coordinated entry. There are five agencies that still need to be reviewed.

Child/Youth Education: Johna stated she emailed out a couple of flyers for training/meetings. The school liaisons are required to attend the training. These training/meetings will help connect families who need community services.

Public Education: Rob Schroeder stated not much to report. New server is working and operational. Word Press is new server. Items need to be posted for NOFA, like when will be ranked, deadlines and dates. Actual ranking will be notified by 12th, posted on website by 28th. Individual grantee notification and put on website. LeAnn Speiser was selected to write grant.

Membership: The contact list was sent around for updates. New letterhead will be used to send notices out. If your agency has paid and name is not shown in blue on the contact list, please let Jennifer know.

Program Evaluation: ESG funds supposed to start evaluations as well as HUD funds. ESG or Homeless Prevention agencies need to take packet. The reports are in Excel 10, these will generate results on agency program how divided up. The form shows grant amount and how much you spend in quarter. The report is due October 20th. Email to Peggy and she will compile and send to Sue. She will send out by email a copy of the forms. The forms are for ESG, DHS Homeless Prevention and Carryover funds, fiscal year grant was obtained. Only use the forms for the programs you receive.

Ranking and review for HUD program: information from six agencies – 14 projects. 10 renewals and one new DV project and one reallocation. Tier 1 - \$941,205; just renewals – reapplication – Tier II - \$41,394. Bonus available if get enough points. All projects received appropriate evaluation funds. Most recent APR received by 30th – then will be notified by next Friday of the rank. A ranking and review report must be posted by the 15th on the website.

New Business:

Election of Officers and Region Representatives: The nominating committee, comprised of Rob, Wally and Jenny came up with recommendations - Vice President – Anna Margrum; Treasurer – Peggy Russell. Region Reps as follows: Region 1 – Patty Mullens; Region 2 – Jenny McArthy; Region 3 – Linda Bookwalter; Region 4 – Camille Dorris; Region 5 – Renee Kindle. Any other recommendations or discussion. Jennifer made a motion to approve the slate of officers and Region Reps recommended by the committee, second by Ashton. Motion approved.

2020 Hud NOFA-Applications Submittal/Ranking and Review: 2020 Hud project applications have been submitted. An email went out reminding HUD NOFA applicants of the \$250 per project grant fee which needs to be in by today. It needs to be post marked by today. There were no additional questions on the HUD grant application process.

SICOCN Meeting Schedule for 2019-2020 Year: January 9, 2020 – Lifeboat – Mt Vernon; March 5, 2020 – BCMW – Centralia; July 9, 2020 – Mantra Con or Township Office in

Carbondale; September 3, 2020 – Crosswalk – West Frankfort; November 5, 2020 – Planning Meeting - TBA

Ideas for November Annual Planning Meeting: Jenny working on place – possible Rend Lake. The committee welcomes any ideas. Will do baskets again. Sue – Camille needing ideas. Some ideas are: may have training on Fair Housing. HIMIS-Coordinated entry training – Deb. Would like more information about new procedures for homeless prevention – monthly vouchers. Policy & procedures – standardize your procedures – short term to medium term. You have regulation and everyone need to have access to the programs. State give the policies. Reviewed on annual basis. ESG policy and procedures. Nine- or ten-page manual do short term or medium-term rent – amount. ESG workshops – couple of breakouts.

ESG Funding Redistribution: Waiting on DHS to make move on it. Funding was given to six shelters. Each getting over \$6,000 each. DHS will let know when. These funds have to be spent by September 30th.

Old Business: None

Updates and Announcement:

Southern Illinois Coalition for the Homeless: Camille has an opening in Rapid Rehousing – HUD CoC – 1-2-3 bedrooms. Two permanent supportive housing for family units – disability docs – homeless – Harrisburg – 2 bedroom – Marion. Two upcoming event – online auction fundraiser – October 11th – will run for a week. Anything you like to donate and have picked up let them know. September 26th another landlord meeting. The benefits and drawbacks are finding people.

BCMW: Have available PH-RRH – landlords to work with.

Next meeting November 7, 2019, TBA – hoping Rend Lake College

Peggy Russell motion to adjourn, seconded by Jennifer Harnish.