

SICOON Review and Ranking Tools

Renewal Projects

Date: _____

Agency: _____

Program: _____

Monitor(s): _____

Project Type: _____

Renewal:

Reallocation:

Renewal Projects Ranking and Review Tool

1.	PROJECT	Measurement & Data Source	Scoring Range	Total Points
	Project Type		PH-PSH-RRH – (4 points) TH – (1 point)	
2.	SYSTEM PERFORMANCE MEASURES			
A.	<p>Exits to Permanent Housing:</p> <p>PSH remaining in or moving to permanent housing destinations</p> <p>TH move to PH</p>	<p>1) FOR PH projects: Add leavers to permanent housing destinations (first subtotal APR Q23a & Q23b) ADD total stayers from Q5a.8 DIVIDE total by total participants Q5a1</p> <p>FOR TH Add leavers to permanent housing destinations (first subtotal APR Q23a & Q23b)DIVIDE by Total Leavers Q5a5</p>	<p>≥90 (5 points)</p> <p>75%-89% (3 points)</p> <p>50% - 74% (1 point)</p>	
B.	<p>Length of Stay:</p> <p>PSH – average length of stay in project for leavers is less than 180 days.</p> <p>TH only– average length of stay in project for leavers is less than 180 days.</p>	APR Q22b.	≤180 days (3 points)	
C.	<p>New or Increased Income:</p> <p>Minimum earned income for project adult stayers (more than 365 days in project)</p> <p>Minimum non-employment income for project adult stayers (more than 365 days in project)</p> <p>Minimum earned income for adult project leavers</p> <p>Minimum non-employment income for adult project leavers</p>	<p>APR Q19a1 row 1-column 8/Q5a.16</p> <p>APR Q19a1row 3-column 8/Q5a.16</p> <p>APR Q19a2 row 1 – column 8/Q5a.6</p> <p>APR Q19a2 row 3 – column 8/Q5a.6</p>	<p>8% + (1 point)</p> <p>5% + (1 point)</p> <p>8% + (1 point)</p> <p>5% + (1 point)</p>	

D.	<p>Mainstream or Non-Cash Resources at exit:</p> <p>FOR PH: Percentage of adult consumers who were in receipt of non-cash benefits</p> <p>FOR TH: Percentage of adult leavers who were in receipt of non-cash benefits</p>	<p>Q20b row2/column 2 + 3/Q5a.6+Q5a.16</p> <p>Q20b row2/column 3/Q5a.6</p>	<p>≥25% (2 Points)</p> <p>15-24% (1 Point)</p>	
E.	<p>Maintenance of Income</p> <p>Percentage of adults stayers in program more than 365 days or who left project who maintained income as of the end of the operating year.</p>	<p>APR Q19a3 row 5 – column 3/Q5a.6+Q5a.16</p>	<p>≥90% (3Points)</p> <p>75-89% (2 Points)</p> <p>50-74% (1 Point)</p>	
3.	EFFICIENT USE OF RESOURCES			
A.	<p>Bed Utilization Rate:</p> <p>Average daily utilization rate during the operating year</p>	<p>SAGE – Bed Utilization</p>	<p>≥90% (3Points)</p> <p>75-89% (2 Points)</p> <p>50-74% (1 Point)</p>	
B.	<p>Spend Down of HUD funds:</p> <p>Percentage of HUD funds expended during the last completed HUD contract.</p>	<p>Documentation from HUD</p>	<p>100% (3 Points)</p> <p>90-99% (2 Points)</p> <p>75-84% (1 Point)</p>	
C.	<p>Reasonable Project Costs Per Permanent Housing Exit:</p> <p>Project has reasonable costs within 5% of average cost per positive housing exit for project type</p>	<p>Divide total project costs (collected from each project that accounts for housing, services and administrative costs) by number of permanent housing exits (APR Q23a & Q23b)</p>	<p>Yes – 2 Points</p> <p>No – 0 Points</p>	
4.	SERVE HIGH NEED POPULATIONS			
A.	<p>Chronically Homeless</p> <p>Percent of participants who are chronically homeless.</p> <p>Bonus if entire project demonstrates it is dedicated to serving the chronically homeless population.</p>	<p>APR Q26b row1/ Q26b row 5</p>	<p>≥90 (5 points)</p> <p>75-89% (2 points)</p> <p>50-74% (1 point)</p> <p>Bonus (3 points)</p>	

B.	Zero Income Percentage of participants served with zero income at entry.	APR Q16/ Q5a.6+Q5a.16	≥90 (3 points) 75-89% (2 points) 50-74% (1 point)	
C.	Persons with Disabilities Percentage of participants served with more than one disability type	APR Q13a2 row 3+row 4/Q5a.1	≥90 (3 points) 75-89% (2 points) 50-74% (1 point)	
D.	Housing First Project utilizes a Housing First and/or Low Barrier approach.	Review of APR and project policies and procedures	Yes – 3 Points No – 0 Points	
E.	Project Entry – Not Meant for Human Habitation Percentage of participants entering project from place not meant for human habitation	APR Q15/Q5a.1	≥90% (3 points) 75-89% (2 points) 50-74% (1 point)	
5.	Other			
A.	Data Quality Error rate	Q6a	≥90%(0 points) 65-89% (1 point) ≤64 % (2 points)	
B.	APR Completed on Time	Documentation from HUD	Yes – 2 Points No – 0 Points	
C.	Participates in Coordinated Entry Project utilizes the assessment process and prioritization list to fill units	HMIS	Yes – 2 Points No- 0 Points	
D.	Minimum of Quarterly Drawdowns	Documentation from HUD	Yes – 2 Points No – 0 Points	
			Total Points	

SICO CN Review and Ranking Tools
FIRST YEAR Renewal

Date: _____

Agency: _____

Program: _____

Monitor(s): _____

Project Type: _____

		Measurement & Data Source	Scoring Range	Total Points
1.	Serves High Need or Underserved Populations			
	-Chronically Homeless <i>*Bonus if entire project is dedicated to CH</i>	New Project Application (3B.1) and supplemental form responses.	3 points <i>2 point</i>	
	-Little to no income		1 point	
	-Current or past substance abuse		1 point	
	-History of victimization such as domestic violence and/or sexual assault		1 point	
	-Persons with disabilities		1 point	
	-Criminal history		1 point	
	-Households with children		1 point	
	Youth (unaccompanied or ages 18-24)		1 point	
	-Veterans		1 point	
2.	Financial			
	Documented match meets HUDS requirements	New Project Application (6I)	Yes- 3 points No- 0 points	

	Project has reasonable costs within 5% of average cost per number of units	New Project Application Divide total project costs (collected from each project that accounts for housing, services and administrative costs) by number of permanent housing units	Yes- 3 points No- 0 points	
	Does the organization have any unresolved monitoring or audit finding for any HUD grants (including ESG)	New Project Application (2B.4a)	Yes- 0 points No- 3 points	
3.	Timeliness of Project			
	HUD encourages all recipients conditionally awarded funds to begin assistance within 12 months.	Documentation from HUD of Project Start Date HMIS Entry of first project participant	Within 3 months- 3 Within 6 months- 2 Within 12 months- 1 Within 3 months- 3 Within 6 months- 2 Within 12 months- 1	
			<u>TOTAL POINTS</u>	

SICOCN Review and Ranking Tools (NEW PROJECT)

Date: _____

Agency: _____

Program: _____

Monitor(s): _____

Project Type: _____

New:

		Measurement & Data Source	Scoring Range	Total Points
1.	Experience			
	Years of experience of the applicant in working with the proposed housing population	New Project Application (2B.1)	15+ years- (10points) 10-15 years – (5 points) 5-9 years- (3 points) Less than 5 years (1 point)	
2. a)	Serves High Need or Underserved Populations			
	-Chronically Homeless <i>*Bonus if entire project is dedicated to CH</i> -Little to no income -Current or past substance abuse -History of victimization such as domestic violence and/or sexual assault -Persons with disabilities -Criminal history -Households with children Youth (unaccompanied or ages 18-24) -Veterans	New Project Application (3B.1) and supplemental form responses.	3 points <i>2 point</i> 1 point 1 point 1 point 1 point 1 point 1 point 1 point	

3.	Financial			
	Documented match meets HUDS requirements	New Project Application (6I)	Yes- 3 points No- 0 points	
	Project has reasonable costs within 5% of average cost per number of units	New Project Application Divide total project costs (collected from each project that accounts for housing, services and administrative costs) by number of permanent housing units	Yes- 3 points No- 0 points	
	Does the organization have any unresolved monitoring or audit finding for any HUD grants (including ESG)	New Project Application (2B.4a)	Yes- 0 points No- 3 points	
4.	Timeliness of Project			
	HUD encourages all recipients conditionally awarded funds to begin assistance within 12 months.	New Project Application (3B.2) Participants begin to occupy leased units and supportive services begin	Within 3 months- 3 Within 6 months- 2 Within 12 months- 1	
			<u>TOTAL POINTS</u>	

SICOCN Ranking and Review

The following information is needed to determine whether the applicants project meets both HUD and the SICOC threshold requirements, and to aid in the ranking and review process for the NOFA.

Program Name: _____ Agency:___ Type of Project: _____

Population to be served: Check all that apply

- Families with children Individuals
- Unaccompanied youth only Youth 18-24 Adults 18+ Criminal History
- Chronicall y homeless only Domestic Violence Subst ance Abuse
- M ental Illness Vet erans Pers ons with HIV/AIDS

Amount requesting for the following:

Leasing/Rental Assistance: _____

Operations: _____

Supportive Services: _____

Admin: _____

Housing and services:

_____ Number of beds:

Number of units of housing: ____

Number of beds exclusively for families with children: _____

Number of beds exclusively for singles: _____

Does the project follow a Housing First Approach: Yes No

- **If yes, please attach agency policies and procedures that address the core elements that address the Housing First approach. Please turn in the following:**

1. Most recent APR and letter from HUD approving the APR
2. Proof of quarterly drawdowns
3. Most recent financial audit
4. Documented minimum match
5. Completed "Threshold Requirements" page
6. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards or provide in-house generated answers to APR questions OR provide in-house generated answers to APR questions.
7. FIRST YEAR Renewal projects submit a copy of HUD project application and HUD documentation of date of award and date of first occupancy of project.

